

HAVANT BOROUGH COUNCIL

At a meeting of the Development Management Committee held on 4 September 2014

Present

Councillor Mrs Shimbart (Chairman)

Councillors Brown, Buckley (Vice-Chairman), Heard, Hilton, Turner and Smith D (Standing Deputy)

32 Apologies for Absence

Apologies for absence were received from Councillor Keast.

33 Minutes

The Minutes of the meeting of the Development Management Committee held on 14 August 2014 were agreed as a correct record and signed by the Chairman.

34 Matters Arising

There were no matters arising.

35 Declarations of Interest

There were no declarations of interests.

36 Chairman's Report

The Committee noted that with effect from 6 August 2014, the public had the right to film, record and use social media during meetings open to the public. A protocol had been published giving guidance on acceptable conduct for filming recording and photographing and the use of traditional and social media tools e.g. blogging Twitter Facebook at meetings.

37 Matters to be Considered for Site Viewing and Deferment

There were no matters to be considered for site viewing and deferment.

38 Changes to the Deputation Procedure

The Committee considered a report from the Democratic Services Team recommending that a time limit be introduced for deputations made by Havant Borough Councillors, who were not members of the Committee ("Non Members").

The Committee considered that ten minutes would, in most cases, be sufficient to enable a Non Member to represent his or her constituents whilst enabling the meeting to proceed in a timely manner: in exceptional cases the Chairman should have the discretion to permit additional time provided that she was given 24 hours notice before the meeting commenced.

RESOLVED that the adopted deputation procedure be amended so as to:

- (a) set a standard time limit of ten minutes for deputations by Havant Borough Councillors, who are not members of the Committee, ("Non Members"), and
- (b) give authority to the Chairman of the Committee to allow for additional time for a deputation by Havant Borough Councillors, who were Non Members of the Committee, in exceptional cases provided that the request:
 - (1) is received by the Chairman of the Committee 24 hours before the meeting commences;
 - (2) gives adequate reasons for an extension of time; and
 - (3) specifies the amount of extra time required.

The meeting commenced at 5.00 pm and concluded at 5.12 pm

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Chairman